

SECTION 2

UPDATING YOUR PERSONAL INFORMATION

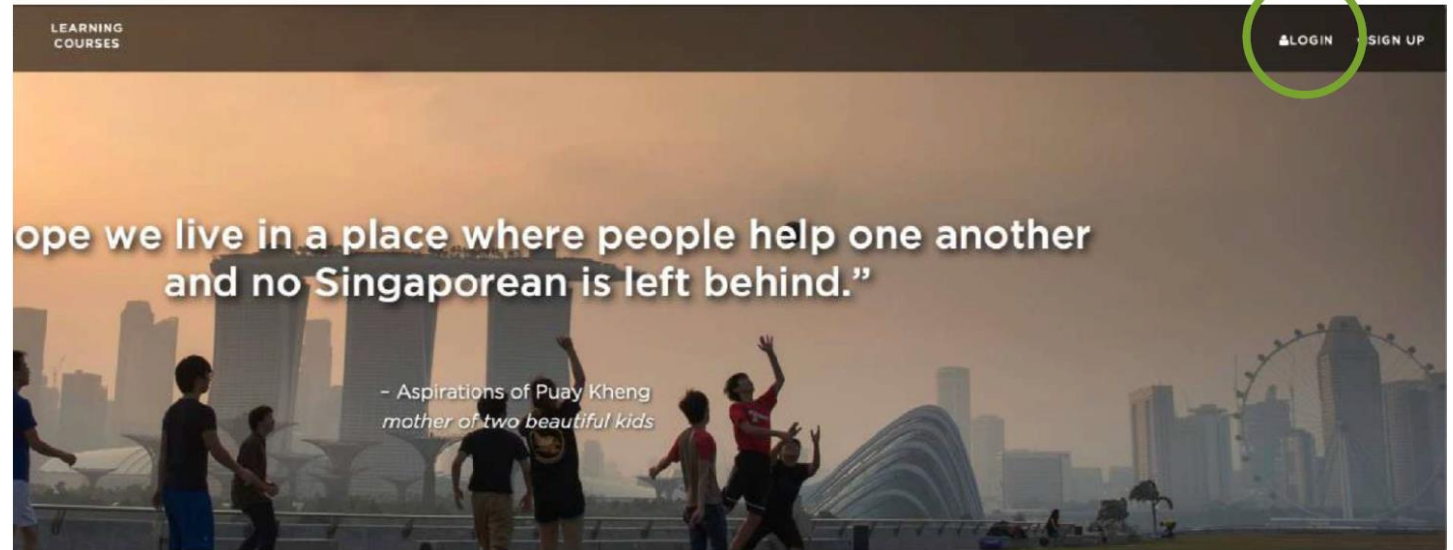
BEFORE YOU REGISTER FOR ANY VOLUNTEER OPPORTUNITIES



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#NParksBuzz #AnimalBuzzSG

UPDATING YOUR PERSONAL INFORMATION

Step 1: go to volunteer.gov.sg and click on the 'Login' icon at the top right hand corner



Together, we can help one another lead better lives in our island home.

We have curated the following volunteering opportunities for you!
Find the opportunity that strikes a chord to kick start your volunteering journey today!



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UPDATING YOUR PERSONAL INFORMATION

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In support of
SG Cares

Email/NRIC/Mobile:

Password:

Login

[Forgot password?](#)

OR LOGIN WITH

Login with Singpass

[f](#) [G](#) [t](#) [in](#)

DO NOT HAVE AN ACCOUNT?

Register

Go to Home

Fill in your email and password if you registered with this option.

Click here to login with Singpass

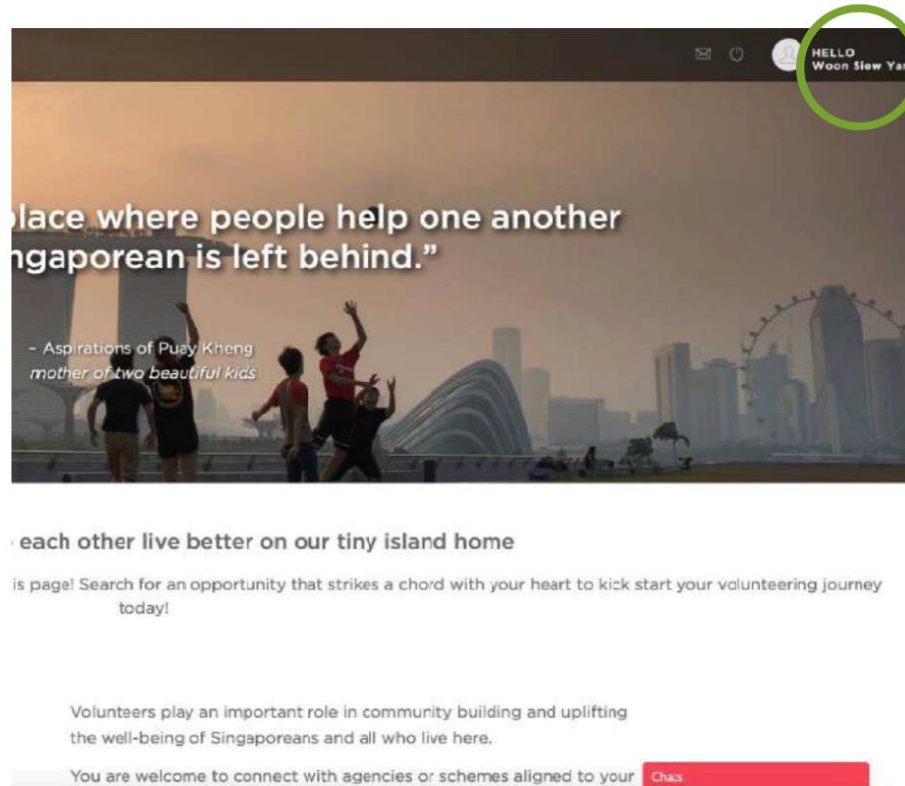
Click here to login with your social media account



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UPDATING YOUR PERSONAL INFORMATION

Step 2: click on your **Profile** on the top right hand corner



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UPDATING YOUR PERSONAL INFORMATION

Volunteer.gov is able to track the **number of opportunities** and **number of hours you volunteered** across opportunities from various agencies.

Step 3: Click on 'My Profile' and in the dropdown list, select 'Personal Particulars'.

The screenshot shows the user profile for Woon Siew Yan. At the top, there is a profile picture and a summary box with the following information:

- Number of Opportunities Signed Up: [Redacted]
- Number of Hours Volunteered: [Redacted]
- Select Action dropdown menu
- APPLY button

The navigation menu includes: MY DASHBOARD, MY PROFILE (selected), MY ACTIVITIES, MY ACHIEVEMENTS, and MY ACCOUNT. The 'MY PROFILE' dropdown menu is open, showing the following options:

- PERSONAL PARTICULARS (highlighted)
- HOW CAN I CONTRIBUTE
- OTHER INFORMATION
- FAMILY MEMBERS
- SUPPORTING DOCUMENTS
- MY EDUCATION HISTORY
- MY BANK DETAILS
- MY DECLARATION
- MY CORPORATE BODIES INVOLVEMENT
- MY CAREER HISTORY

On the left side, there is an 'Opportunities' section with a search bar labeled 'Search By Name' and two redacted entries.

At the bottom right, there is a table of opportunities:

	From	To	Status	Action
Resident	25/11/2023	27/11/2023	Ended	Duplicate
Resident	21/10/2023	21/11/2023	Ended	Duplicate



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UPDATING YOUR PERSONAL INFORMATION

Step 4: Fill up these **key information** (if any)

- Full Name (as per NRIC)
- Preferred Name
- Sex
- Race
- Date of Birth
- Residential Status
- NRIC/FIN

SG Cares DISCOVER OPPORTUNITIES PARTICIPATING AGENCIES LEARNING COURSES

Personal Particulars

Full Name *

Preferred Name

Sex

Race *

Date of Birth *

Age *

Residential Status *

Citizenship Issued Date (for PRs)

Nationality

Country Of Birth

NRIC/FIN *

Passport Number

Passport Expiry Date

Woon Siew Yan

Enter Preferred Name

Retrieve Myinfo with singpass

You can also retrieve all these information from Singpass.

Scroll down after.



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UPDATING YOUR PERSONAL INFORMATION

Step 5: Fill up these **key information** (if any)

- Email
- Mobile

These will be **unique identifiers** and **secured contact details** we will be using to contact you.

Remember to click '**Save**'!

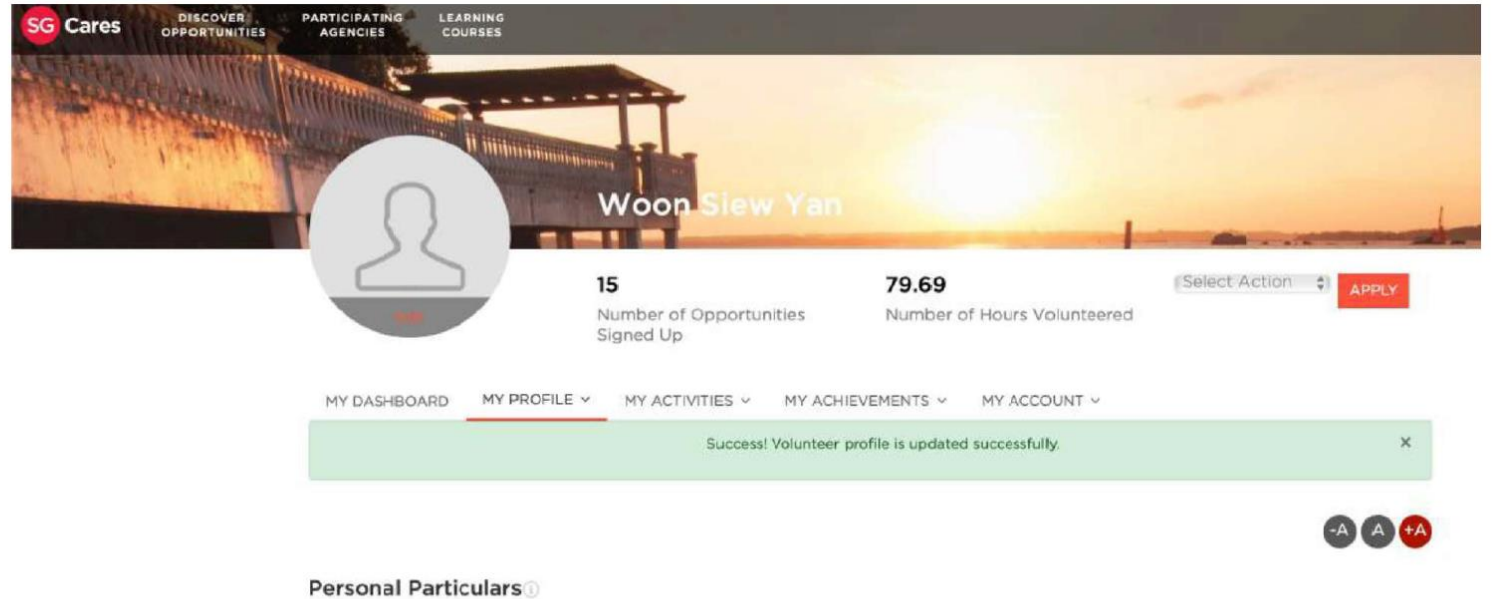
The image shows a form for updating personal information. On the left, there are two input fields for 'Email *' and 'Mobile *', both highlighted with a green border. Below them is a dropdown menu for 'Office/Home'. Further down are fields for 'Emergency Contact Name *', 'Emergency Contact Number *', and 'Emergency Contact Relationship'. A red 'Save' button is highlighted with a green border, and a large green arrow points upwards towards it. On the right side of the form, there are fields for 'Block', 'Floor No.', 'Unit No.', 'Street Name', 'Building Name', and another 'Office/Home' dropdown. The 'Building Name' and the 'Emergency Contact' fields contain blacked-out text.

UPDATING YOUR PERSONAL INFORMATION

Step 6. If your information is successfully saved, you will see

'Success! Volunteer profile is updated successfully.'

You're done!



The screenshot shows the SG Cares volunteer profile page for Woon Siew Yan. The page features a navigation bar with 'DISCOVER OPPORTUNITIES', 'PARTICIPATING AGENCIES', and 'LEARNING COURSES'. The profile header includes a circular profile picture placeholder, the name 'Woon Siew Yan', and statistics: '15 Number of Opportunities Signed Up' and '79.69 Number of Hours Volunteered'. A 'Select Action' dropdown and an 'APPLY' button are visible. Below the profile, a navigation menu includes 'MY DASHBOARD', 'MY PROFILE', 'MY ACTIVITIES', 'MY ACHIEVEMENTS', and 'MY ACCOUNT'. A green success message banner reads 'Success! Volunteer profile is updated successfully.' with a close button. At the bottom, there are accessibility icons (-A, A, +A) and a section titled 'Personal Particulars'.



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